



Electric Vehicle Homecharge Scheme Installation Form (V.3.1)

[READ THIS FIRST]:

Note for vehicle registered keepers/primary users

The Electric Vehicle Homecharge Scheme is a government-funded scheme to support the roll-out of home charging equipment for plug-in vehicles at domestic properties.

Please note that the scheme is funded by tax payers' money.

You are the beneficiary of this grant which will be claimed on your behalf by your installer

Please be sure that costs are not being exaggerated or inflated by your chosen chargepoint installer.

OLEV will run audit checks and if any claim is found to be false, payment will be refused or will have to be repaid.

The contents of this form must not be altered without prior permission from OLEV under any circumstance.

Your personal information will be safeguarded and processed in accordance with data protection legislation. The Department for Transport is the 'Controller' for personal data processed as part of the Electric Vehicle Homecharge Scheme (EVHS) and the Workplace Charging Scheme (WCS). A copy of the full Privacy Policy, which includes the information we collect, how we use it and under what circumstances, if any, we will share it with other parties, is available at: <https://www.gov.uk/government/organisations/office-for-low-emission-vehicles>.

PART A – REGISTERED KEEPER/PRIMARY USER DECLARATION*To be signed by the customer, all sections to be completed***Section 1 – Customer Details**

1	Name of Primary Vehicle User as it appears on their/your driving license ("the customer")	Mr Andrew Kingsley Moore
2	Installation address	Trevargee, Church Lane, Challock, TN25 4BS, Ashford
3	Customer phone number	07768778726
4	Customer email address	andrewkmoore@aol.com
5	Vehicle Make and Model	Vauxhall Mokka-e
6	Confirmation that the vehicle is listed on the OLEV Electric Vehicle Homecharge Scheme eligible vehicles list ¹	Y/N Yes
7	Vehicle Registration Number (VRN) (if the vehicle is on order, please enter N/A)	N/A

Section 2 – Proof of ownership of a qualifying vehicle

Please put a tick in one of the boxes in the right-hand column to confirm your customer type and that you have at least one of the matching pieces of evidence.

All documents provided must reference your name, address and vehicle make and model.

Ownership status	Accepted Evidence	Please tick one box
I am the registered keeper of the vehicle	Vehicle Registration Number (no additional documentation required)	

¹ <https://www.gov.uk/government/publications/electric-vehicle-homecharge-scheme-eligible-vehicles>

I have ordered the vehicle	Order Confirmation provided	x
	Other proof of purchase	
I am leasing or have a finance agreement for this vehicle Official headed documentation providing evidence that you are the user of an eligible electric vehicle for a minimum of 6 months.	Leasing Confirmation provided	
	Hire Purchase Agreement provided	
	Personal Contract Hire Agreement provided	
	Personal Contract Purchase Agreement provided	
	Motability Order or Contract provided	
	Letter from Leasing Company or other appropriate party providing use of the vehicle provided (must include a Company Registration Number)	
I am the nominated user of an employer vehicle Official headed documentation providing evidence that you are the user of an eligible electric vehicle for a minimum of 6 months is required	Letter from Employer provided (Please see section 4.3.3 of the EVHS Guidance for a template letter. Your letter must include either your employer's: Company Registration Number, VAT-registration number, or a separate letter evidencing HMRC registration confirmation)	
I have leased the vehicle as part of a salary-sacrifice scheme.	Letter from Employer provided (Please see section 4.3.3 of the EVHS Guidance for a template letter. Your letter must include either your employer's: Company Registration Number, VAT-registration number, or a separate letter evidencing HMRC registration confirmation)	
	Order Confirmation	

Section 3 – Customer declaration

I confirm that each of the below statements applies to me:

(Please tick each of the boxes below to confirm you have read and understood all of the terms and conditions below.)

I am the registered keeper, lessee or the nominated user of the vehicle, or have the vehicle on order	x
I have use of this eligible vehicle for a minimum of 6 months beginning on the date I take keepership or control of the vehicle.	x
I acknowledge that I am required to inform the installer if, before installation of the chargepoint, my circumstances change and I am therefore no longer eligible for the grant.	x
The address specified above is a residential address and is owned or rented by me.	x
Where the property is a leasehold or is rented, I have consent from the landlord/freeholder for a domestic EV chargepoint to be installed (please enter N/A if you are the freeholder of the property)	N/A
A grant has not previously been claimed at this property by myself or spouse/partner/family member residing at the same address under the Domestic Recharging Scheme (which ran from February 2013 to August 2014) or EVHS. OR My household has 2 eligible vehicles and I am therefore claiming a second chargepoint grant for the second vehicle. In this case please state: <ul style="list-style-type: none"> - The VRN for the existing eligible vehicle (which is not the vehicle being claimed for in this application) is [enter VRN] - The existing eligible vehicle (which is not the vehicle being claimed for in this application) is a leased/company vehicle or is currently on order, and I will provide additional evidence for this vehicle as listed in Section 2. 	x
I have not previously claimed under the Domestic Recharging Scheme or Electric Vehicle Homecharge Scheme for this vehicle	x
I am having this chargepoint installed as a private individual and will not be claiming the VAT back from HMRC.	x

The installation address has designated private off-street parking with good access for an eligible vehicle to be charged safely.	<input checked="" type="checkbox"/>
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Section 4 - Conditions for use of chargepoint

I confirm I agree with the following conditions of use:

Pod Point I am content for:[name of your chargepoint installer], to claim the Electric Vehicle Homecharge grant on my behalf	<input checked="" type="checkbox"/>
I agree to be contacted by the Office for Low Emission Vehicles (OLEV) or its agents for audit purposes, should my installation be chosen for an audit (your personal information will be safeguarded and processed in accordance with the requirements of data protection law).	<input checked="" type="checkbox"/>
I understand that I am responsible for paying the costs associated with electricity usage for the chargepoint.	<input checked="" type="checkbox"/>

Section 5 - Customer Declaration

I have read and understood the information outlined in sections 2 - 5. I declare that the information I have given on this form is correct and complete. I understand that OLEV will use all of the information provided on this form and all supporting evidence to assess the claim for the Electric Vehicle Homecharge Grant Scheme.

If I knowingly breach any of the above conditions, give information that is incorrect or if relevant information is knowingly omitted in this application, OLEV reserves the right to take whatever action it deems appropriate (including, but not limited to, legal action) to recover from the customer any benefit received in accordance with the EVHS grant and any other associated recovery costs.

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DocuSigned by:

Andrew Moore

18/11/2021 | 09:15 GMT

Signed.....3A380F64AF354FC...

Date.....

Name..... Andrew Moore ("the customer")

Certificate Of Completion

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Status: Completed

Subject: Annex D - Part A

Source Envelope:

Document Pages: 5

Signatures: 1

Certificate Pages: 1

Initials: 0

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Pod Point

Discovery House,

28-42 Banner St London

London, London EC1Y 8QE

olev@pod-point.com

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olev@pod-point.com

Signer Events

Andrew Moore

andrewmoore@aol.com

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Signature

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Andrew Moore

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